Commencement 2011
Student Cap and Gown Information

Degree candidates must wear caps, gowns, tassels, and hoods (if applicable) if they are planning to attend any of the following:
- the main commencement ceremony
- a diploma ceremony
- Phi Beta Kappa initiation ceremony
- the Doctor’s Hooding ceremony

General Information:
- Cap and gown orders will be accepted soon and must be placed by April 1, 2011.
- Orders can be placed by visiting the commencement website at www.cmu.edu/commencement.
- Once placed, order details can be changed and payments can be made directly on the cap and gown order website until April 1.
- Graduates who do not place their orders by the April 1 deadline will need to arrive as early as possible on the first day of cap and gown distribution (Wednesday, May 11 from 10 a.m. - 4 p.m.) in order to obtain a cap and gown.
- Every effort will be made to accommodate them, however, distribution is first-come, first-served and appropriate sizes cannot be guaranteed for those who do not order by April 1.

Below is information specific to each degree/group:

Bachelor’s:
- There is a $23 charge for the caps, gowns and tassels for bachelor’s students and they do not need to be returned.
- Sashes can be worn by students who have studied abroad. They can be purchased via the cap and gown order website and prices begin at $40.
- All charges can be paid via the cap and gown order website. Only Visa and MasterCard are accepted.

Master’s:
- There is a $25 charge for the caps, gowns, and tassels for master’s students and they do not need to be returned.
- A $145 deposit and a $23 rental fee are required for the master’s hood.
- Rental fees can be paid via the cap and gown order website. Only Visa and MasterCard are accepted.
- Deposits are due at the time of cap and gown pick-up. They are payable via MasterCard or Visa only. No cash or checks will be accepted.
- If master’s students wish to keep their hoods, the deposit will cover the cost. If master’s students do not wish to keep their hoods, they must return them during the cap and gown return hours.
Doctor’s:
- A $15 deposit and $27 rental fee are required for the doctor’s caps, gowns, and tassels. The gown must be returned during the cap and gown return hours. If the gown is not returned, the deposit will be forfeited. Students do not need to return the caps or tassels.
- An additional $145 deposit and $25 rental fee are required for the doctor’s hood.
- Rental fees can be paid via the cap and gown order website. Only Visa and MasterCard are accepted.
- Deposits are due at the time of cap and gown pick-up. They are payable via MasterCard or Visa only. No cash checks will be accepted.
- Please note that doctor’s degree candidates are hooded at a separate Doctor’s Hooding ceremony on Saturday evening and therefore they will not receive a hood when picking up their cap and gown.
- Doctor’s candidates who do not attend the hooding ceremony on Saturday, but would like to wear their hoods at the main commencement ceremony on Sunday, can pick them up at the cap and gown distribution area on Sunday only.
- If doctor’s candidates wish to keep their hoods, the deposit will cover the cost. If doctor’s candidates do not wish to keep their hoods, they must return them during the cap and gown return hours.
- Custom-made regalia can be purchased in person at The University Store and prices start at $807. Samples are available for viewing in The University Store and production time is approximately 4 – 7 weeks.
- For those candidates who do not wish to purchase custom-made regalia, caps and gowns will be available for rental.

Student Distribution and Return Information:

For Bachelor’s Student Orders Placed by April 1:

Distribution
University Store

Hours:
- Wednesday, April 20: 10 a.m. – 4 p.m.
- Thursday, April 21: 10 a.m. – 4 p.m.

Bachelor’s students who did not order by April 1, graduate students, faculty, or staff may not pick up orders at this time.
For Bachelor’s Students Who Did Not Order by April 1, Graduate Students, Faculty, and Staff:

**Distribution**  
McKenna/Peter/Wright Room, second floor, University Center

**Hours:**  
Tuesday, May 10: 10 a.m. – 3 p.m. (Faculty and staff only)  
Wednesday, May 11: 10 a.m. – 4 p.m. (First student distribution day, no faculty please)  
Thursday, May 12: 10 a.m. – 4 p.m.  
Friday, May 13: 10 a.m. – 4 p.m.  
Saturday, May 14: 8 a.m. – 3 p.m.; 6 – 8 p.m.  
Sunday, May 15: 7:30 – 11 a.m.

**For All Returns:**

**Return**  
McKenna/Peter/Wright Room, second floor, University Center

**Hours:**  
Sunday, May 15: Noon – 5 p.m.  
Monday, May 16: 9 a.m. – 5 p.m.

After Monday, May 16 and until Friday, May 27, returns can be made directly to the lower level of The University Store. Hours are 8:30 a.m. to 5 p.m., Monday through Friday. Please note that The University Store is closed on Saturdays and Sundays.

**No returns will be accepted after May 27.**

If you have any questions or concerns, please contact cap-gown@andrew.cmu.edu or 412-268-3004.