

**TA Evaluation Form**

Ph.D. Program

Student Name: \_\_\_\_\_ Course Number/Title: \_\_\_\_\_

Instructor Name: \_\_\_\_\_ Semester Taught: \_\_\_\_\_

This form provides feedback to the student in his/her role as TA. Please include constructive comments, both positive and negative, about the TA's performance, with an aim toward helping him/her improve these skills. Please skip any items that are not applicable, or where you have insufficient information to evaluate the student.

**1. Preparation of Assignments**                      **excellent**                      **very good**                      **good**                      **fair**                      **poor**  
 In generating homework or exam problems, was the TA thorough, prompt, creative, etc? Were the assignments challenging, yet fair? Please indicate the extent to which the student was involved in assignment preparation.

**2. Recitations**    **excellent**                      **very good**                      **good**                      **fair**                      **poor**  
 Was the TA well prepared? Did he/she exhibit good presentation skills? Did the recitations sufficiently add to the course experience?

**3. Grading**    **excellent**                      **very good**                      **good**                      **fair**                      **poor**  
 Was the TA thorough, prompt and fair in grading assignments? Did the TA provide the students with adequate feedback along with the grades?

**4. Office Hours**    **excellent**                      **very good**                      **good**                      **fair**                      **poor**  
 Was the TA always available during posted office hours? Did he/she adequately answer student questions in a clear manner?

**5. Knowledge of Material**                              **excellent**                      **very good**                      **good**                      **fair**                      **poor**  
 In the various capacities (assignments, recitations, office hours), did the TA exhibit adequate understanding of the course material? Did the TA adequately fill in any gaps he/she might have had before the course began?

**6. Other**    **excellent**                      **very good**                      **good**                      **fair**                      **poor**  
 Please comment on other aspects of the student's TA experience that may be relevant, such as communication skills, demonstrations of leadership and initiative, help in developing or maintaining software systems needed for the course, etc.

**7. Your overall evaluation**                              **excellent**                      **very good**                      **good**                      **fair**                      **poor**

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_