Print out this page, read the policy carefully and then sign and fill in the required information. Hand in the signed copy by the published due date.

**15-110 ACADEMIC INTEGRITY POLICY – SPRING 2016**

*Academic integrity* means that any work you submit for this course is your own. This is critical to your learning. The policy’s intention is that you never hand in something you don’t understand. Your understanding must be deep enough that, if necessary, you could re-do the work completely on your own. In short, do your own work.

We want you to collaborate with other students *only if the collaboration improves your understanding*. Therefore, you can talk about the assignments, but no one may take notes or record the discussion. When you write your solution, it should be *yours*. Go to a separate area and write your own code or answers. Do this *individually* so that you don’t end up copying someone else’s work. Your own solution, *even if it is incorrect*, is much better than someone else's that you don't understand.

When working on programming assignments, do not look at other students’ code or show them your own. If you need that kind of help, get it from the course staff. You may discuss your code at a conceptual level; for example, “what is the difference between an if statement and a while loop?”. You may collaborate on code at a whiteboard, but you may not take notes or photographs; the purpose of the collaboration is to develop your understanding. But it is important that you later work separately when you write your programs to be sure that you can, on your own, work through how to solve problems yourself. Don’t sit side by side as you write your program solutions, as you may be tempted to stay in "locked step" and result in highly similar code.

If you find yourself with little time to finish an assignment, it is better to turn in an incomplete assignment or no assignment than to make the wrong choice and resort to academic dishonesty, as the consequences can be severe.

If the course staff sees similarities between your work and that of another student, we will attempt to understand what happened. Usually this involves asking you to explain your work and how you did it, and to re-create the work or solve a related problem during our meeting.

For exams, your work must be your own with no communication between you and others (except course staff), and you may use only authorized materials.

Often students have trouble keeping up with the workload due to personal issues. If this happens to you, your best action is to see your instructors. We can help you work toward a solution and will be happy to assist.

In this class, *cheating, copying, or plagiarism* means copying or modifying all or part of a program or homework solution from another student or unauthorized source, or knowinglly
giving such information to another student, or handing in work that you and another student did together, or giving or receiving unauthorized information during an examination. If you use information from another authoritative resource, you must cite the source of this information (and receive permission if required). Students who violate this policy will be charged with academic dishonesty that can result in failure in this course and possible expulsion from Carnegie Mellon University. Review the official University Code for more information.

By signing below, I acknowledge that I have read the statements above and have reviewed the University's policy for cheating and plagiarism, and I will abide by these policies in this course.

Signature ____________________________________________________________

Name (Print) ___________________________________ Andrew ID ________________

Lab Section ___________________________________ Date ________________________